

Alexandria Community Policy and Management Team

4850 Mark Center Drive Alexandria, Virginia 22311

Phone: (703) 746-5872

Meghan McGrane, Chair
Office of Management & Budget

Greta Rosenzweig, Vice-Chair
Social Services

Christopher Bishop
Private Provider

Felicia Simmons
Health Department

Tricia Bassing
Community Services Board

Carla Oliver
Family Support Partner

Mike Mackey
Court Service Unit

Erin Stone
ACPS- Special Education

Vacant
Parent Representative

"Where families are families and not 'cases'!"

January 24, 2024 - Meeting Minutes

Members present: Tricia Bassing, Felicia Simmons, Erin Stone, Greta Rosenzweig, Christopher Bishop, Mike Mackey, Carla Oliver

Members joining via Zoom: Meghan McGrane

Staff/Others present: Richard Orah, Sharon Minter, Barbara Paulson

Staff/Others joining via Zoom: Jasmine Chapman, PJ Gingery

Meeting called to order at 2:35pm by Vice-Chair, G. Rosenzweig

Quorum present.

I. Welcome and Introductions

II. Public Comments: No requests to make public comments received.

III. Minutes of the November 29, 2023 meeting reviewed. Motion to accept minutes made by T. Bassing, seconded by E. Stone. No additional discussion. Motion passed.

IV. Fiscal Reporting & Program Review

- **Finance Reports** – Presented by R. Orah. CSA FY24 allocation is \$8.1M. YTD expenditure is \$2.4M, reflecting 25% of the allocation currently spent. YTD local match for expenditures is \$1.3M. YTD refunds to CSA are \$9K. FY24 expenditures billed to Medicaid, through October, are \$114K with \$65K in local match required. YTD expenditure billed to IV-E is \$222K with no local match required.
- **CSA Reports** – Presented by J. Chapman & PJ Gingery. FY24 IEP Wrap allocation is \$90,989 with \$25K encumbered to date. FY24 Protected funds allocation is \$201,836 with \$50K encumbered thus far.
 - FAPT continued to hear children/youth requests every week, in hybrid format, utilizing the MS Teams platform. Any technical issues encountered were effectively managed. During the month of December, the FAPT team reviewed 25 children/youth requests as follows: 7-Foster Care, 2-Foster Care Prevention, 1-Protected Funding, 1-IEP Wrap Funding request, 14-Congregate Care.
 - Congregate care detail: residential facility placements currently total 14 (7-Parental Agreement & 7-Child Welfare youth of which 3 of these youth are in a highly expensive Sponsored Residential placement.)

V. Executive Session (Closed)

- Motion made by E. Stone, second by M. Mackey for ACPMT to enter executive session at 2:46pm. No additional discussion. Motion passed.
- Motion made by M. Mackey, second by T. Bassing to re-convene ACPMT open meeting at 3:35pm. Motion passed.
- Via roll call, all ACPMT members present certified that "only matters that are excluded from public business were discussed during the closed session."

ALEXANDRIA COMMUNITY POLICY AND MANAGEMENT TEAM

Children's Services Act

Meeting Minutes

January 24, 2024

Page 2 of 2

VI. Discussion Items

A. Parent Representative Recruitment

- This is an area that the team needs to re-focus its outreach efforts on.
- Foster parents are allowed to be parent representatives.
- Discussion about paying a stipend to parent representative for the ACPMT just as is done for the FAPT parent representative.
- Additional discussion related to also offering payment for childcare if needed.
- Discussion to continue at subsequent meetings.

B. CSA Mission, Vision & Values

- Need to develop the CSA mission, vision, and values statements.
- Language currently used in the Annual Report would be helpful in starting to draft document.
- M. McGrane will work on a draft to be sent to the team for review prior to next month's meeting.

C. FY24 CSA Audit

- Alexandria CSA is scheduled for an onsite audit to commence in the last quarter of FY24.
- Target date for completion of the Self-Assessment workbook is by the end of March.
- ACPMT needs to develop a solid strategic plan for the CSA program that puts forth benchmarks, program objectives and milestones.
- The Governance and Internal Control workgroups have met thus far. Remaining workgroups are in the process of scheduling initial meetings.
- S. Minter informed the group that a Teams channel has been established for the ACPMT to use in connection with the audit preparation. Team members will be granted access as soon as the logistics for using the channel are worked out.

D. Office of Children's Services (OCS) News

- A new CHINS policy workgroup is looking at current CHINS policy for any needed revisions and training that may be needed statewide.
- The Administrative funding request process was streamlined. As of July 1, 2024 the request process will no longer require multiple pass-throughs to be completed and submitted to the state.
- OCS is in the process of completing the annual performance measures report and will release it in the near future.
- Changes are being made to the CQI Dashboard that include making the CANS data more robust.
- Plans are underway to create a video to accompany the CSA Family Guide which provides families with introductory information about the CSA process.
- The state anticipates a \$36.5M increase in CSA expenditures over the next fiscal year.
- The team is encouraged to monitor SB39 which will address use of KinGap funding to place foster care children and youth with relatives and HB1313 which seeks to extend the age of clients eligible for Fostering Futures to 23.

VII. Adjournment: With no further items to be discussed, a motion was made to adjourn the meeting at 4:01pm.